

Minutes of	Council
Meeting date	Wednesday, 18 May 2022
Committee members present:	Councillors Jane Bell (Mayor), David Howarth (Deputy Mayor), Will Adams, Jacky Alty, Renee Blow, Damian Bretherton, Julie Buttery, Aniela Bylinski Gelder, Matt Campbell, Carol Chisholm, Colin Coulton, Mal Donoghue, James Flannery, Derek Forrest, Paul Foster, Mary Green, Michael Green, Harry Hancock, Mick Higgins, Cliff Hughes, Clare Hunter, Susan Jones, Chris Lomax, Jim Marsh, Keith Martin, Caroline Moon, Jacqui Mort, Peter Mullineaux, Alan Ogilvie, Colin Sharples, Margaret Smith, Phil Smith, David Suthers, Stephen Thurlbourn, Mick Titherington, Caleb Tomlinson, Matthew Tomlinson, Matthew Trafford, Angela Turner, Kath Unsworth, Karen Walton, Ian Watkinson, Gareth Watson, Paul Wharton-Hardman and Barrie Yates
Committee members attended virtually (non- voting):	Councillor Jon Hesketh
Officers present:	Gary Hall (Chief Executive), Chris Moister (Director of Governance), Asim Khan (Director of Customer and Digital), Mark Lester (Director of Commercial) and Ruth Rimmington (Democratic Services Team Leader)
Public:	24

1 Apologies for absence

Apologies were received from Councillors John Rainsbury, David Shaw and Carol Wooldridge.

Councillor Jon Hesketh attended the meeting via Microsoft Teams and so was not able to participate in voting.

2 Declarations of Interest

No declarations of interest were received.

3 Minutes of the last meeting

Resolved: (unanimously) That the minutes of the Council meeting held on Wednesday, 20 April 2022 be approved as a correct record.

The Monitoring Officer, Chris Moister, noted that at the previous meeting he had referenced an email sent to members with guidance on purdah. He apologised and noted that the email had been sent to members of a different authority.

Councillor Phil Smith advised there was an outstanding query from the previous meeting at minute no 130 'Investment in the Council's Leisure Centres' regarding the capacity of heat pumps due to be installed. The Cabinet Member (Health and Wellbeing), Councillor Mick Titherington, undertook to share the information following the meeting.

4 Returning Officer's Report

The Returning Officer, Gary Hall, presented his report

The Mayor and members congratulated the newly elected Councillor.

The Returning Officer's report indicated by-election result as follows:

Ward	Councillor
Earnshaw Bridge	Lou Jackson

Resolved: (unanimously) that the report be noted.

5 Proposals for the Election of the Mayor for 2022/23

It was proposed by Councillor Harry Hancock, and seconded by Councillor Rene Blow, that Councillor David Howarth be elected as Mayor of the Borough of South Ribble for the forthcoming Council Year.

Resolved: (unanimously) that Councillor David Howarth be elected as Mayor of the Borough of South Ribble for the forthcoming Council Year.

6 **Proposals for the Election of the Deputy Mayor for 2022/23**

It was proposed by the Leader of the Council, Councillor Paul Foster, and seconded by Councillor Matthew Trafford, that Councillor Chris Lomax be elected as Deputy Mayor of the Borough of South Ribble for the forthcoming Council Year.

Resolved: (by majority 25:1:19) that Councillor Chris Lomax be elected as Deputy Mayor of the Borough of South Ribble for the forthcoming Council Year.

There was a brief adjournment to allow the Retiring Mayor and Mayoress; the newly elected Mayor and Mayoress; and the newly elected Deputy Mayor and Mayoress to exchange robes, badges of office and commemorative badges.

Councillor David Howarth in the Chair

On resuming the meeting, Councillor David Howarth signed the declaration of acceptance of office of Mayor and thanked Councillors for his appointment. He introduced his Mayoress for the year, Councillor Angela Turner.

Councillor Chris Lomax signed the declaration of acceptance of office of Deputy Mayor and thanked Councillors for his appointment. He introduced his Deputy Mayoress for the year, his wife.

There was a brief adjournment to allow the guests of the retiring Mayor, Mayor and Deputy Mayor to leave the meeting.

7 Tributes to the retiring Mayor

The Mayor thanked the Retiring Mayor, Councillor Jane Bell, along with her Mayoress, her daughter, for their hard work as ambassadors for South Ribble.

Political group leaders and other councillors also paid tribute to the Retiring Mayor and Mayoress for a very successful year and the positive work undertaken in the support of their charities.

Councillor Jane Bell responded, thanking Councillors for their kind words and support over the year.

She thanked her Mayoress, the Civic Attendant, the Mayor's Secretary, Senior Business Systems Officer and Communications Officer and for all their support and assistance.

8 Appointment of Deputy Leader and members of the Cabinet

The Leader of the Council, Councillor Paul Foster, informed the Council of his appointments to the Executive Cabinet and portfolio support roles for 2022/23.

Councillor Paul Foster - Leader of the Council and Cabinet Member (Strategy and Reform)

- Corporate strategy
- Performance
- Public service reform
- Communications
- Events (including museums)
- Human resources and member development
- Strategic projects
- Waste collection
- Mental health awareness

Councillor Mick Titherington – Deputy Leader and Cabinet Member (Health and Wellbeing)

- Community resilience and health inequalities
- Public health
- Environmental health
- Community safety
- Leisure policy development
- Homelessness
- Green agenda
- Air quality and climate change

Councillor Aniela Bylinski Gelder – Cabinet Member (Communities, Social Justice and Wealth Building)

- Customer services
- Community development / community hubs
- Welfare assistance (including revenues and benefits)
- Neighbourhoods
- Digital strategy and ICT
- Wealth building
- Youth council
- Equality and diversity

Councillor Matthew Tomlinson – Cabinet Member (Finance, Property and Assets)

- Finance
- Medium Term Financial Strategy
- Major developments and asset management to include, parks, open spaces and leisure and community assets

Councillor James Flannery – Cabinet Member Planning, Business Support and Regeneration)

- Strategic Planning
- Regeneration master planning
- Housing strategy
- Licensing
- Economic development including support for business
- Car parking

Lead Members

- Youth Councillor Colin Sharples
- Social Equality and Justice Councillor Jacky Alty
- Climate Change Councillor Keith Martin
- Mental Health Awareness Councillor Ian Watkinson

Member Champions

- Armed Forces Councillor Derek Forrest
- Older People Councillor Jane Bell
- Safeguarding Councillor Jane Bell

9 Appointments to Committees, Panels and Working Groups for 2022/23

The Council considered a schedule of nominations for the appointment of committees, working groups and panels in accordance with the political balance of the Council, together with nominations to Chair and Vice Chair positions.

The Leader of the Council, Councillor Paul Foster proposed, the Deputy Leader and Cabinet Member (Health and Wellbeing), Councillor Mick Titherington seconded, and it was Resolved (unanimously) that

1. The allocation of committee places in accordance with the Political Balance Rules be approved.

2. The Members, Chairs and Vice Chairs for the committees, panels and working groups set out below be appointed for the period of twelve months until the first business meeting of the Council in May 2023.

Appeals Committee (3 Members and 6 Reserves) (1:1:1)	Councillor Carol Chisholm Councillor Clare Hunter Councillor Angela Turner
	Councillor Will Adams (Reserve) Councillor Renee Blow (Reserve) Councillor Matt Campbell (Reserve) Councillor Colin Coulton (Reserve) Councillor David Howarth (Reserve) Councillor Caleb Tomlinson (Reserve)
Appointment and Employment Panel (5 Members and 6 Reserves) (2:2:1)	Councillor Paul Foster (Chair) Councillor David Shaw Councillor Alan Ogilvie Councillor Michael Titherington Councillor Karen Walton
	Councillor Aniela Bylinski Gelder (Reserve) Councillor Mary Green (Reserve) Councillor Harry Hancock (Reserve) Councillor Angela Turner (Reserve) Councillor Susan Jones JP (Reserve) Councillor Caroline Moon (Reserve)
Governance Committee (7 Members and 6 Reserves) (3:3:1)	Councillor Ian Watkinson (Chair) Councillor Colin Sharples (Vice-chair) Councillor Damian Bretherton Councillor Alan Ogilvie Councillor Margaret Smith Councillor David Shaw Councillor Kath Unsworth
	Councillor Derek Forrest (Reserve) Councillor Harry Hancock (Reserve) Councillor Caroline Moon (Reserve) Councillor Angela Turner (Reserve) Councillor Matthew Trafford (Reserve) Councillor Karen Walton (Reserve)
Licensing and Public Safety Committee (12 Members and 5 Reserves) (6:5:1)	Councillor Jacky Alty (Chair) Councillor Renee Blow (Vice-chair) Councillor Jane Bell Councillor Julie Buttery Councillor Derek Forrest Councillor Chris Lomax

Councillor Keith Martin

Councillor Alan Ogilvie

Councillor Jacqueline Mort Councillor Peter Mullineaux Councillor John Rainsbury

Councillor Paul Wharton-Hardman

Councillor Harry Hancock (Reserve) Councillor Mick Higgins (Reserve) Councillor Margaret Smith (Reserve) Councillor Angela Turner (Reserve) Councillor Gareth Watson (Reserve)

Councillor Caleb Tomlinson (Chair) Councillor Malcolm Donoghue (Vice-chair) Councillor Will Adams Councillor James Flannery Councillor Mary Green Councillor Harold Hancock Councillor Clare Hunter Councillor Clare Hunter Councillor Jon Hesketh Councillor Chris Lomax Councillor Chris Lomax Councillor Phil Smith Councillor Phil Smith Councillor Barrie Yates

Councillor Damian Bretherton (Reserve) Councillor Angela Turner (Reserve) Councillor Peter Mullineaux (Reserve) Councillor Colin Sharples (Reserve) Councillor David Shaw (Reserve) Councillor Kath Unsworth (Reserve)

Councillor Angela Turner (Chair) Councillor Michael Green (Vice-chair) Councillor Will Adams Councillor Julie Buttery Councillor Matt Campbell Councillor Colin Coulton Councillor Colin Coulton Councillor Malcolm Donoghue Councillor Lou Jackson Councillor Colin Sharples Councillor Stephen Thurlbourn Councillor Matthew Trafford Councillor Kath Unsworth Councillor Karen Walton

Councillor Harry Hancock (Reserve) Councillor Chris Lomax (Reserve) Councillor Jacqui Mort (Reserve) Councillor John Rainsbury (Reserve) Councillor David Shaw (Reserve) Councillor Carol Wooldridge (Reserve)

Planning Committee

(13 Members and 6 Reserves) (6:6:1)

Scrutiny Committee

(13 Members and 6 Reserves) (6:6:1)

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Scrutiny Budget and Performance Panel (5 Members and 6 Reserves) (2:2:1)	Councillor Angela Turner (Chair) Councillor Will Adams Councillor Colin Coulton Councillor Colin Sharples Councillor Karen Walton
	Councillor Michael Green (Reserve) Councillor Harry Hancock (Reserve) Councillor Chris Lomax (Reserve) Councillor Stephen Thurlbourn (Reserve) Councillor David Shaw (Reserve) Councillor Carol Wooldridge (Reserve)
Shared Services Joint Committee (5 Members and 6 Reserves) (2:2:1)	Councillor Paul Foster (Vice-chair) Councillor Aniela Bylinski Gelder Councillor David Shaw Councillor Margaret Smith Councillor Karen Walton
	Councillor Damian Bretherton (Reserve) Councillor David Howarth (Reserve) Councillor Phil Smith (Reserve) Councillor Matthew Tomlinson (Reserve) Councillor Mick Titherington (Reserve) Councillor Angela Turner (Reserve)
Standards Committee (7 Members and 6 Reserves) (3:3:1)	Councillor Carol Wooldridge (Chair) Councillor Jacqueline Mort (Vice-chair) Councillor Renee Blow Councillor Carol Chisholm Councillor Derek Forrest Councillor Susan Jones JP Councillor David Suthers
	Councillor Jane Bell (Reserve) Councillor Julie Buttery (Reserve) Councillor James Flannery (Reserve) Councillor David Howarth (Reserve) Councillor David Shaw (Reserve) Councillor Barrie Yates (Reserve)
Climate Emergency Task Group (11 Members) (Community Hub chairs – 5, Relevant Cabinet Member, 2:2:1)	Councillor Keith Martin (Chair) Councillor Colin Coulton Councillor Michael Green Councillor Susan Jones JP Councillor Chris Lomax Councillor Peter Mullineaux Councillor Peter Mullineaux Councillor Colin Sharples Councillor Stephen Thurlbourn Councillor Michael Titherington Councillor Angela Turner Councillor Kath Unsworth

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Local Plan Working Group (7 Members) (3:3:1)	Councillor James Flannery (Chair) Councillor Caleb Tomlinson (Vice-chair) Councillor Peter Mullineaux Councillor Harry Hancock Councillor Phil Smith Councillor Ian Watkinson Councillor Gareth Watson
Member Development Steering Group (6 Members) (3:2:1)	Councillor Paul Foster (Chair) Councillor Will Adams Councillor Mary Green Councillor Harold Hancock Councillor Jacqueline Mort Councillor Carol Wooldridge
Shared Services Joint Committee - Appointments Panel (3 Members plus 3 reserves) (1:1:1)	Councillor Paul Foster Councillor David Shaw Councillor Karen Walton An Executive Member
	Councillor David Howarth (Reserve) Councillor Phil Smith (Reserve) Councillor Michael Titherington (Reserve)

10 Appointment of Community Hub Chairs and Vice Chairs for 2022/23

A schedule setting out the Community Hubs Chairs and Vice Chairs was received. It was noted that there were no changes proposed to the arrangements approved previously by the Community Hubs.

The Leader of the Council, Councillor Paul Foster proposed, the Deputy Leader and Cabinet Member (Health and Wellbeing), Councillor Mick Titherington seconded, and it was Resolved (unanimously)

the appointment of the Community Hubs Chairs and Vice Chairs for 2022/23 be as follows:

Community Hub Area	Chair	Vice Chair
Leyland	Councillor Colin Sharples	Councillor Jacky Alty
Penwortham	Councillor Will Adams	Councillor Ange Turner
Western Parishes	Councillor Colin Coulton	Councillor John Rainsbury
Eastern Parishes	Councillor Peter Mullineaux	Councillor Gareth Watson
Bamber Bridge, Lostock Hall and Walton-le-Dale	Councillor Chris Lomax	Councillor Clare Hunter

11 Appointment to outside bodies for 2022/23

A schedule of nominations for the appointment of Council representatives on outside bodies for the forthcoming Council year was considered.

The Leader of the Council, Councillor Paul Foster proposed, the Deputy Leader and Cabinet Member (Health and Wellbeing), Councillor Mick Titherington seconded, and it was Resolved (unanimously)

That the appointment of Council representatives on outside bodies be as follows:

Appointments by role

Outside Body	Council Nominee
Chorley and South Ribble Partnership Executive (Leader)	Councillor Paul Foster
Determinants of Health Board (Relevant Cabinet Member)	Councillor Michael Titherington
Lancashire Police and Crime Panel (Leader / Cabinet Member)	Councillor James Flannery
Lancashire Waste Partnership (Relevant Cabinet Member / SR Councillor)	Councillor Paul Foster Councillor David Howarth (Reserve)
Central Lancashire Strategic Planning Joint Advisory Committee	Councillor James Flannery Councillor Caleb Tomlinson Councillor Malcolm Donoghue Councillor Michael Titherington (Reserve) Councillor Paul Foster (Reserve)
Leyland Town Deal Advisory Board (at the invitation of the Cabinet Member)	Councillor Jane Bell Councillor James Flannery Councillor Paul Foster
Local Government Association - District Councils' Network (Leader)	Councillor Paul Foster
Preston, South Ribble and Lancashire City Deal Stewardship Board and Executive - Combined Meeting (Leader)	Councillor Paul Foster

General appointments

Campaign to Protect Rural England - Lancashire Branch	Councillor Keith Martin
Armed Forces Member Champion	Councillor Derek Forrest Deputy: Councillor Alan Ogilvie
Balshaw's Church of England High School Education Foundation	Councillor Colin Sharples
Central Lancashire Health and Wellbeing Partnership	Councillor Michael Titherington
Chorley, South Ribble and West Lancashire Children's Partnership Board	Councillor Aniela Bylinski Gelder
Higher Walton Community Centre Management Committee	Councillor Chris Lomax
Lancashire County Council Health Scrutiny Committee (non-voting)	Councillor Lou Jackson
Lancashire Enterprise Partnership Scrutiny Committee (except the Leader)	Councillor James Flannery
Lancashire Teaching Hospitals NHS Foundation Trust - Council of Governors	Councillor Will Adams
Lancashire West Citizen's Advice Bureaux - Board of Trustees	Councillor James Flannery Councillor Will Adams (Reserve)
Local Authority Elected Member Older People's Champions - North West of England Network	Councillor Jane Bell
Local Government Association - General Assembly	Councillor Paul Foster
North West Local Authorities' Employers' Organisation	Councillor Paul Foster Councillor Michael Titherington (Reserve)
Preston and South Ribble Fairtrade Steering Group	Councillor Keith Martin
Springfields Fuels Limited - Site Stakeholder Group	Councillor Keith Martin Councillor David Shaw

12 Council Meetings in 2022/23

Councillors noted the programme of Council Meetings for 2022/23 as follows:

- 20 July 2022
- 21 September 2022
- 23 November 2022
- 25 January 2023
- 1 March 2023
- 29 March 2023
- 17 May 2023
- 24 May 2023

13 Report of the Independent Remuneration Panel

The Leader of the Council, Councillor Paul Foster, introduced the report of the Independent Remuneration Panel which informed Council of the findings and recommendations of the Independent Remuneration Panel, which had completed a review of members' allowances under the Local Authorities (Members' Allowances) (England) Regulations 2003.

Members debated the proposed Special Responsibility Allowance for the Deputy Leader of the Opposition, noting there were no proposals for an allowance for Vice-Chairs of Committees.

It was proposed by the Leader of the Council, Councillor Paul Foster, seconded by the Deputy Leader of the Council, Councillor Mick Titherington and subsequently Resolved (unanimously)

i) Annual Basic Allowances

That the basic allowance for Members should be £4,911.01.

ii) Special Responsibility Allowances

That there should be Special Responsibly Allowances for the following roles at the level of remuneration indicated:

BODY	OFFICE*	ALLOWANCE
		£
Council	Leader	15368.83
Council	Deputy Leader	4,948.75
Cabinet	Member	6,412.27
Scrutiny Committee	Chairman	3,753.72

Planning Committee	Chairman	5,495.76
Standards Committee	Chairman	572.55
Licensing and Public Safety Committee	Chairman	3,753.72
My Neighboourhood Area	Chairman	3,753.72
Governance Committee	Chairman	3,753.72
Minority Group	Leader of largest Opposition Party	4,948.74
Deputy Leader Minority Group	Deputy Leader Largest Opposition Party	£1500
Leader of Small Group	Small Group = 10% of total no. of councillors	£1000
Lead Member	Roles as agreed by Council	£1500

iii) Co-Optees Allowances

That Co-optees should not be paid an allowance, but be paid reasonable out of pocket expenses.

iv) Dependents Carers' Allowance (Children Or Dependents)

To retain the arrangements under the current Scheme, which are that a dependent carers' allowance be paid when expenditure is actually incurred for attendance at Council and Committee meetings and the allowance be actual cost up to a maximum of the Carers Allowance. The allowances are only payable subject to the production of receipts and where care is provided by a registered social care provider, nursery or childminder.

That all members of the Council should be made aware of this aspect of the Scheme and clearly visible within the Scheme.

v) Travel & Subsistence Allowances

That an annual allowance of \pounds 407.57 be paid for out of pocket expenses which is uprated in accordance with the Consumer Price Index as per the current Scheme.

vi) Green Travel Allowance

That the Lead Member for Climate Change be requested to explore the possibility of incorporating an incentive into the Scheme to promote "green" travel. The Panel

supports and endorses such amendment to the Scheme and that it be recommended to Council for approval prior to the next review.

vii) Suspension of a Councillor

That in the event of a Councillor being suspended the payment of the allowance should be suspended for the same period.

viii) Other Recommendations

a) That the Basic Allowance and the Special Responsibiliy Allowances continue to be updated in line with National Joint Council Pay Award for employees and that the Travel and Subsistence Allowances be uprated on an annual basis with effect from 1st April in line with the Consumer Price Index (CPI) as published for the preceeding February.

b) That the Lead Member allowance be backdated to the date of Council the roles were first created;

c) That an Independent Remuneration Panel be convened every four years to coincide with Council's electoral cycle in order that it can advise on any necessary changes to the Scheme or on those occasions when there are any substantial changes to the Council's decision making structure.

An additional recommendation was proposed by the Leader of the Council, Councillor Paul Foster, seconded by the Deputy Leader of the Council, Councillor Mick Titherington and subsequently Resolved (by majority 24:19:0)

"to request the Independent Remuneration Panel reviews and further comments on the rationale for the Deputy Leader of the Opposition receiving a special responsibility allowance yet Vice Chairs of statutory committees don't".

14 Leisure investment in South Ribble Leisure Centres

The Deputy Leader and Cabinet Member (Health and Wellbeing), Councillor Mick Titherington, presented the report of the Director of Communities which made investment proposals for work at the Council's leisure centres to compliment the decarbonisation work already agreed by the Council and related funding.

Members debated the proposals and support was expressed, particularly acknowledging the health and well-being benefits to the residents of the Borough. The need to demonstrate value for money was noted and a report detailing project management and procurement would be presented to a future meeting of the Cabinet.

A request was made for the installation of stoma bag changing facilities and this would be investigated. It was confirmed that the pool(s) would be retiled, but clarification would be provided to Councillor Mrs Smith following the meeting regarding an 'integrity survey' and how long the pool(s) would be closed for.

The Mayor reminded all members of the need to be respectful during debate.

It was proposed by the Deputy Leader of the Council and Cabinet Member (Health and Wellbeing), Councillor Mick Titherington seconded by the Leader of the Council, Councillor Paul Foster, and subsequently Resolved (unanimously)

- 1. To approve the proposed scope of works identified for investment into the Council's leisure centres as set out below in paragraph 20, which will complement the decarbonisation work already approved and delegates further changes or additions to the scope to the relevant Executive Member.
- 2. To approve that a sum of £5,836,200 is reallocated from the £19m capital budget originally set aside for a new leisure centre to fund the proposed investments into the Council's leisure centres. This is in addition to the £775k already approved at April Council. The remaining c£12.4m will be removed from the capital programme.
- 3. To note the proposed approach to procurement and that a report would come to June Cabinet seeking approval for the procurement strategy.

15 Exclusion of Press and Public

The Leader of the Council, Councillor Paul Foster proposed, the Deputy Leader and Cabinet Member (Health and Wellbeing), Councillor Mick Titherington seconded, and subsequently Resolved (unanimously)

That the press and public be excluded from the meeting for the following item of business on the grounds that it involves the disclosure of exempt information as defined by paragraph 3 of Part 1 of schedule 12A to the Local Government Act.

16 Leyland Town Deal Land Acquisitions

The Leader of the Council, Councillor Paul Foster, presented the confidential report of the Director of Commercial.

The purpose of the report was to ensure all members were updated on the progress of the Leyland Town Deal.

Members debated the update, including the potential for proposals to be considered by the Scrutiny Committee.

An amendment was proposed by Councillor Damian Bretherton and seconded by Councillor Peter Mullineax that 'before any decision are made at the Executive Cabinet in June, that the papers are presented to a meeting of full Scrutiny Committee to assess all relevant information'.

The Mayor declared that the amendment was lost (12:19:4).

It was proposed by the Leader of the Council, Councillor Paul Foster, seconded by the Deputy Leader of the Council and Cabinet Member (Health and Wellbeing), Councillor Mick Titherington, and subsequently

Resolved (19:12:4) that the updates within the report be noted.

Mayor

Date